

**GOVERNMENT OF KARNATAKA
(Department of Horticulture)**

No.DH/AD(OPDP)/ADH(Api)/4/2019-20.

Office of Director of Horticulture
Lalbagh, Bangalore-04
Dated: 27-05-2019

REGISTRATION DOCUMENT

Sub: Notification for Registration of honey bee boxes/ colonies and stand, related equipment manufacturers/organisations under the Programme of Assistance to purchase of honey bee boxes/ colonies, stand and equipments under Bee Keeping Development Schemes for the years 2019-20 and 2020-21.

Applications are invited from honey bee boxes/ colonies (*Apis cerana*) and stand manufacturers for registration to empanel manufacturers of honey bee boxes/ colonies and stand under the programme of **Assistance to purchase of honey bee boxes/ colonies and stand** under State Sector/ District Sector/ Central Sector Schemes for the years 2019-20 and 2020-21. The registration will be valid for Horticulture department for the years 2019-20 and 2020-21. The department of Horticulture reserves the right to extend or restrict this registration to any other department or extend or restrict the time period if it deems fit.

The last date for submitting the filled in registration forms to the Office of The Additional Director of Horticulture (Oil Palm), Directorate of Horticulture, Lalbagh, Bangalore-04 is 17-06-2019 before 3.00 P.M. The terms and conditions are as follows.

Terms and conditions:

1. Manufacturers Qualification

1.1 While registering the manufacturers, the following aspects shall be ensured:

- 1.1.1 The manufacturer/ organisation must manufacture / produce honey bee boxes, colonies and stand. If the company /organisation is manufacturing only bee boxes then they should procure quality colonies from bee breeders/apiary owners and stand, related equipments from manufacturers and supply them as one unit.
- 1.1.2 The companies shall supply honey bee boxes/ colonies and stand, related equipments for the approved technical specification (Annexure-II A, B & C) and approved rate (Annexure-1) only.
- 1.1.3 The manufacturer should have a minimum business turnover of Rs. 4.00 lakhs per annum for last three consecutive years and should have sold at least 200 number of honey bee boxes/ colonies per year. In case of new small scale companies of Karnataka registering for the first time and whose turnover is less than Rs. 4.00 lakhs per annum the Department of Horticulture reserves the right of considering such companies for qualification. Original copy of statement of accounts to be enclosed.
- 1.1.4 The manufacturer shall submit a bank Guarantee, of Rs.10,000/- (Rs. Ten Thousand only) valid for a minimum period of Two years. The Department reserves the right to increase the Bank Guarantee if it deems fit.

- 1.1.5 They should **agree to the Technical Specification and rate approved for honey bee boxes/ colonies and stand, related equipments (Annexure-I and II A,B & C)** by the Department. Only those companies/organisations/units who agree to this condition may apply.
- 1.1.6 The registration will be normally valid for the period 2019-20 and 2020-21. The department reserves the right to restrict/ extend the period of registration with or without assigning any reason. The registration will be kept open even after the last date prescribed in the notification and empanelment will be done every month.
- 1.1.7 The area of operation will be for entire State. If a manufacturer/organisation has limited resources for supply of bee boxes, colony and stand he can restrict his area of operation accordingly to the part not less than 3 districts. The final decisions on area of operation of any company/organisation restricted by the department.

1.2 The Manufacturer/ Organisations roles and responsibilities

- 1.2.1 The honey bee boxes/ colonies and stand, related equipments should be supplied to farmers directly by the manufacturers/organisations. The manufacturers/organisations should authenticate the invoices, bills, specifications.
- 1.2.2 The manufacturer/organisation themselves should assist the beneficiary in submitting records and bills to the Implementing officer for the purpose of obtaining assistance under the scheme.
- 1.2.3 In the event of any damage to parts of the bee box/ stand, related equipment before handing them over to the customer/ farmer it should be replaced.
- 1.2.4 The manufacturer should take the responsibility for any disputes arising from the sale of honey bee boxes/ colonies and stand, related equipment.
- 1.2.5 The Department is free to take strong punitive measures including and not limited to forfeiting of bank guarantee/ security deposits, blacklisting against erring companies, in order to safeguard the interests of farmers and to ensure effective utilization of public funds.
- 1.2.6 The warranty/guarantee for the bee box/ stand shall be at least 2 years from the date of handing over them to the farmer by the manufacture. If any parts of bee box/ stand is found to have manufacturing defect or poor workmanship within the warranty period, they shall replace the same free of cost.

1.3 Quality Control

- 1.3.1 Frequent surveillance by inspection teams comprising officials from Department of Horticulture, will be taken up. The random samples will be drawn and checked.
- 1.3.2 In case of detection of supply of poor sub-standard quality bee boxes/stand, related equipment the concerned manufacturer/organization (will be issued warning for the first offence. In case of subsequent offences, the Company) will be deregistered and restricted from participating in the said Scheme in addition to invoking of bank guarantee. In addition the manufacturer has to pay back entire amount to the farmers.
- 1.3.3 In case of any dispute in quality the aggrieved may appeal to the district level officer, and then to the respective head of the departments. The decision of the head of the department will be final.
- 1.3.4 The representatives of the departments, Government of Karnataka will have authority to inspect any manufacturing unit, go-downs of manufacturers to draw samples and test them. Any defects found will lead to disqualification of that manufacturing company.

2. Technical Specifications

The following points are to be considered by the manufacturers/organisation while implementation of the scheme.

- a. Good quality bee boxes having Technical Specifications as per the ISI A standard (boxes of 8 frames for *Apis cerana*) made of Forest wood and frames made of teak/honne/matti are to be supplied. Boxes should have both family chamber and Honey chamber/super chamber. Details of dimension of different components of the boxes as per ISI A standard is enclosed in Annexure-II A and II B.
- b. Each colony of *Apis cerana* should have minimum of 4 full frames of healthy worker bees and one fertile healthy and young queen bee.
- c. The stand should be made of Iron and size should be suitable to keep the ISI A standard bee box. (Annexure II C).

The important aspects of mode of implementation has been briefed in Annexure-III, the manufacturers should adhere to it.

3. Norms for Registration

- 4.1 The manufacturers willing to register for honey bee boxes/ colonies and stand for approved Technical Specification and price (Annexure-I and II A,B and C) must apply separately.
- 4.2 The original registration form should be duly signed and submitted along with the bio-data of the signatory. In case of Proprietary concern, affidavit of ownership and a copy of the certificate of Registration have to be submitted to know the person authorized to sign the document.
- 4.3 Interested manufacturers/organisations can obtain prescribed document on payment from the office of The Additional Director of Horticulture (Oil Palm), Lalbagh, Bangalore on any working day from 01-06-2019 to 15-06-2019 between **10.30 AM to 5.00 PM. The cost of the document is Rs.1000/- which can be paid by DD payable to Director of Horticulture.** The document can also be downloaded from the website: www.horticulture.kar.nic.in. In such cases the cost of the document has to be paid on or before the last date of submission of registration document. The duly filled in application along with all required documents should be submitted in sealed covers to The office of the Additional Director of Horticulture (Oil Palm), Lalbagh, Bangalore-04 with in prescribed date and time. The cover should have been captioned as "**Application for Registration of Honey Bee Boxes, colony and Stand manufacturers /company**".
- 4.4 The registered manufacturer /organisations should submit Rs.10,000/- (Rs. Ten Thousand only) as **Security Deposit in the form of Bank Guarantee in favour of The Director of Horticulture** and enclosed to the registration form indicated in Annexure-IV. The Bank Guarantee shall have validity of minimum of two years.
- 4.5 The registered manufacturer should pay non refundable (if registered) registration fee of Rs. 2500/- through DD drawn in favor of The **Director of Horticulture** and enclosed to the registration form indicated in Annexure-IV.
- 4.6 The manufacturer **should agree to the price approved and supply bee boxes, colony and the stand as a package to the farmers** (Annexure –I), The approved prices only will be considered for calculating the subsidy amount.
- 4.7 The manufacturers should not deviate from the approved price. In case the manufacturer is found billing higher price for the **bee boxes, colony and stand** such manufacturer is liable for stringent action, penalty up to Rs.2,000/- per case and/ or blacklisting the company.
- 4.8 If the **bee boxes, colony and stand** sold by the manufacturer does not meet the Technical Specification approved and if the **bee boxes and stand** is of bad quality

the Director of Horticulture/ or person authorized by him is empowered to initiate suitable action against the manufacturer including and not limited to forfeiting of bank guarantee/ security deposits, blacklisting.

- 4.9 The Department Implementing Officer shall have the right to examine the standards of **bee boxes, colony and stand** for taking further decision.
- 4.10 The manufacturer should enclose copies of tax registration certificates and pan card. with registration form.
- 4.11 Late receipt of the application sent by post, or in person will not be accepted.
- 4.12 The successful manufacturer shall execute an agreement with Government of Karnataka represented by Additional Director of Horticulture, (Oil Palm), to abide by the terms and conditions of the registration on Rs.200/- (Rupees Two hundred only) Judicial stamp paper.

5 Punitive action

- 5.1 Punitive action includes and are not limited to warning, penalty of Rs. 2,000/- or above, forfeiting of bank guarantee, black listing and legal action depending on the gravity of the fault/offence, any one or more than one punitive action may be imposed at a time.
- 5.2 Under following circumstances punitive actions will be imposed.
- 5.3 If the **bee boxes, colony and stand** sold/ supplied by the manufacturer does not meet the Technical Specification approved / the **bee boxes, colony and stand** is of bad quality.
- 5.4 In such case the concerned manufacturer will be issued warning for the first offence. In case of subsequent offences, the Company will be deregistered and restricted from participating in the empanelment of the departmental scheme in addition to invoking of bank guarantee. In addition the manufacturer has to pay back entire amount to the farmers.
- 5.5 Manufacturer/organisation raising false bills without supplying and/or violating any norms/rules/ guidelines. will be penalized.
- 5.6 If false documents are found to be submitted at the time of registration, the registration of such companies/organisations will be cancelled, blacklisted and their bank guarantee will be forfeited.

6 List of Documents to be submitted along with registration form (Annexure-IV)

- 6.1 Copy of the Certificate of Registration of the firm.
- 6.2 Statement of Account for last three consecutive years.
- 6.3 Bank Guarantee of Rs.10,000/- valid for Two years.
- 6.4 DD of Rs.2,500/- towards registration fee (non refundable if registered).
- 6.5 Copy of Income Tax returns filed, (last two years) Pan Card of company/organisation, Tax certificates.
- 6.6 VAT certificate of last two years.
- 6.7 Certificate for having sold minimum 200 number of bee boxes, colony and stand/annum.

Legal Jurisdiction:

Arbitration charges if any to be negotiated by **Director of Horticulture, Lalbagh, Bangalore**. For any legal remedies, the court at Bangalore shall only have the Jurisdiction.

Director

Annexure-I

Technical Specification for Honey Bee boxes, Colony and Stand/related equipment

Rate Approved for Honey Bee boxes, Colony and Stand, related equipment

Details	Approved Rate	Agreed for Approved rate
Honey Bee box – ISI A standard	2000	
Healthy Honey bee colony	2000	
Iron Stand for ISI A std. box	500	
Honey extractor (Stainless steel)	5000	

Signature of Manufacturer

Annexure-II A

ಜೇನು ಪೆಟ್ಟಿಗೆ (ISI A std.) ಯ ಅಳತೆ ಹಾಗೂ ಗುಣಮಟ್ಟದ ವಿವರಗಳು

1. ಜೇನುಪೆಟ್ಟಿಗೆಗಳು ISI-A ಕಾಡುಮರದಿಂದ ಮಾಡಿದ ಹಾಗೂ ಕಡ್ಡಾಯವಾಗಿ ತೇಗ / ಹೊನ್ನೆ/ಮತ್ತಿ/ಇತರೆ ಸಮಾನಾಂತರ ಮರದ 8 ಚೌಕಟ್ಟುಗಳುಳ್ಳ ಜೇನುಸಂಸಾರ ಕೋಣೆ ಮತ್ತು ಜೇನುಕೋಣೆ ಹೊಂದಿರಬೇಕು.
2. ಜೇನು ಪೆಟ್ಟಿಗೆ ತಯಾರಿಸಲು ಬಳಸುವ ಮರ ಚೆನ್ನಾಗಿ ಒಣಗಿದ್ದು ದೀರ್ಘ ಬಾಳಿಕೆ ಬರುವಂತಿರಬೇಕು. ಪೆಟ್ಟಿಗೆಯ ಒಳಗಿನ ಪ್ರೇಂಗಳು ತೇಗದ ಅಥವಾ ಸಮಾನಾಂತರ ಮರದಿಂದ ಮಾಡಿದ್ದಾಗಿದ್ದು, ಪ್ರತಿಯೊಂದು ಮೂಲೆಗಳು ಸೇರುವ ಕಡೆ Dove tail joint ಇರತಕ್ಕದ್ದು. ಪೆಟ್ಟಿಗೆ ತಯಾರಿಸುವಾಗ ಪೆಟ್ಟಿಗೆಯ ಯಾವುದೇ ಭಾಗಕ್ಕೆ ಮರವನ್ನು ಹೊರತುಪಡಿಸಿ plywood ಮುಂತಾದವನ್ನು ಉಪಯೋಗಿಸಬಾರದು. ಪೆಟ್ಟಿಗೆಯ ಹೊರ ಭಾಗದಲ್ಲಿ ಮರದ ಎರಡು ಬದಿಯನ್ನು Dove tail joint ನಿಂದಲೇ ಜೋಡಿಸಿರಬೇಕು.
3. ಪೆಟ್ಟಿಗೆ ಅಡಿಮಣಿ ಹಾಗೂ ಮೇಲ್ಮುಚ್ಚಳದ ಒಳಗಡೆ ಸಾಧ್ಯವಾದಷ್ಟು ಒಂದೇ ಹಲಗೆಯಿಂದ ಮಾಡಿರತಕ್ಕದ್ದು, ಇಲ್ಲವಾದಲ್ಲಿ ತುಂಡುಗಳನ್ನು Dove tail joint ಮೂಲಕವೇ ಜೋಡಿಸಿರತಕ್ಕದ್ದು. ಯಾವುದೇ ಕಾರಣಕ್ಕೂ Plywood ಮುಂತಾದವನ್ನು ಉಪಯೋಗಿಸಬಾರದು.

Annexure-III

Mode of Implementation

- The interested farmer shall submit application for subsidy to **bee boxes, colony and stand, related equipment** along with all required documents.
- The organisation/company selected by the farmer should sell the **bee boxes, colony and stand, related equipment** to farmer.
- The company shall provide the specified documents to the farmer (Invoice, delivery note).
- The applicant shall submit the application for subsidy along with required documents.
- The implementing officer shall then visit and take necessary action to provide the subsidy.
- The subsidy will be sanctioned and released as per the guidelines of the Department issued from time to time depending on availability of funds.
- The funds allocated will be category wise [special component sub plan (SCSP), Tribal sub plan (TSP), small-marginal farmers (SFMF), women farmers and other farmers]. Therefore, due preference should be given to such categories as per GOI norms.

Annexure –IV

REGISTRATION FORM FOR APPROVAL OF COMPANIES/ORGANISATIONS UNDER THE PROGRAMME ASSISTANCE TO PURCHASE OF Honey Bee boxes, Colony and Stand, related equipments FOR THE YEAR 2019-20

Sl. No	Particulars	Replies/ Remarks
I	Name of the manufacturer/ organization	
II	Address of the Company Name of the Managing Director / Proprietor Phone Number Fax Number E-mail ID Web Site	
III	Address of the Manufacturing Unit	
IV	Registration Document purchased	Receipt No Date
V	Details of Bank Guarantee furnished	BGN Date of purchase Date of Expiry Name of the bank
VI	Details of Registration Fee Paid	DD No & Date Name of the Bank
VII	VAT Registration Number (TIN Number) (Enclose a copy of VAT Certificate)	VAT No Registration Date
VIII	PAN Number (Enclose a copy Pan card & a copy of Latest IT Return)	2018-19 and 2019-20 IT returns
IX	Turnover of the Company for the last 3 Years a) 2016-17 b) 2017-18 c) 2018-19 Total turnover for last three years (Details of turnover to be attached)	Rs. ____lakhs (in words)
X	Date of registration of the organization under Company Act/ Societies Act	
XI	Whether all the documents enclosed	
	Other information	
I	Experience in the field of Apiculture Development activities	
II	Track record of the company/ entrepreneur. i. Opinion of earlier customers	
III	Has the organization supplied honey bee boxes / colonies under any govt. programs, if so, the details.	
IV	How many colonies will they be able to supply in a year and to how many districts.	
V	Has the organization established bee breeding centre, if so, give the following details, i. Existing number of mother colonies ii. Number of baby colonies produced	

Declaration by the Manufacturer

- 1) We have read and understood the Terms and conditions relevant to the documents Reference No: DH/AD(OPDP)/ADH(Api)/4 /2019-20, dated: 27-05-2017 and we have agreed for registration in accordance with the Terms and conditions specified.
- 2) We agree for all the Terms and Conditions stipulated now and from Time to Time by Government of Karnataka.
- 3) We agree to follow strictly the guidelines issued by the Department.
- 4) We are aware that our registration is liable for cancellation and we will be black listed if we are found violating the guidelines, indulge in mal-practices, supply of substandard bee boxes, stand etc.
- 5) The information furnished in the Registration Form is True and based on Facts and we understand that our Application is liable for rejection if any information is found to be False and not correct at any point of Time.

Place:

Date :

Seal and Signature of the Manufacturer

DECLARATION BY THE MANUFACTURER

I have gone through the terms and conditions, I would abide by this

Place:

Date:

SEAL & SIGNATURE OF THE MANUFACTURER

Terms and conditions of the registration Agreement with Government of Karnataka represented by Additional Director of Horticulture, (Oil Palm), for Empanelment to supply of Bee Boxes, colonies, stand and other related equipments to farmers.

1. The manufacture shall supply Good quality bee boxes having Technical Specifications as per the ISI A standard (boxes of 8 frames for *Apis cerana*) made of Forest wood and frames made of teak/honne/matti are to be supplied. Boxes should have both family chamber and Honey chamber/super chamber.
2. Details of dimension of different components of the boxes as per ISI A standard as enclosed in Annexure-II A and II B of empanelment document.
3. The manufacture shall supply each colony of *Apis cerana* having minimum of 4 full frames of healthy worker bees and one fertile healthy and young queen bee.
4. The manufacture shall supply stand made of Iron and size suitable to keep the ISI A standard bee box. (As per Annexure II C of empanelment document)
5. **Agree to the Technical Specification and rate approved for honey bee boxes/ colonies and stand (Annexure-I and II A,B & C)** by the Department (As mentioned in Bee box, colony and stand Tender Notification.
6. In the event of any damage to parts of the bee box/ stand before handing over the honey bee boxes / stand to the customer/ farmer it should be replaced
7. The manufacturer should take the responsibility for any disputes arising from the sale of honey bee boxes/ colonies and stand.
8. The Department is free to take strong punitive measures including and not limited to forfeiting of bank guarantee/ security deposits, blacklisting against erring companies, in order to safeguard the interests of farmers and to ensure effective utilization of public funds.
9. The warranty/guarantee for the bee box/ stand shall be at least 2 years from the date of handing over them to the farmer by the manufacture. If any parts of bee box/ stand is found to have manufacturing defect or poor workmanship within the warranty period, they shall replace the same free of cost.
10. Frequent surveillance by inspection teams comprising officials from Department of Horticulture, will be taken up. The random samples will be drawn and checked.
11. In case of supply of poor sub-standard quality bee boxes/stand, the concerned manufacturer/organization will be deregistered and restricted from participating in the said Scheme in addition to invoking of bank guarantee. In addition the manufacturer has to pay back entire amount to the farmers.
12. In case of any dispute in quality the aggrieved may appeal to the district level officer, and then to the respective head of the departments. The decision of the head of the department will be final.
13. The representatives of the departments, Government of Karnataka will have authority to inspect any manufacturing unit, go-downs of manufacturers to draw samples and test them. Any defects found will lead to disqualification of that manufacturing company.

14. The manufacturers should not deviate from the approved price. In case the manufacturer is found billing higher price for the bee boxes, colony and stand such manufacturer is liable for stringent action, penalty up to Rs.2,000/- per case and/ or blacklisting the company.
15. The Department Implementing Officer shall have the right to examine the standards of **bee boxes, colony and stand** for taking further decision.